



Nine Acres Community Primary School

"Striving for Excellence"

FAMILY LIAISON OFFICER Grade 8

Maternity Leave cover

£24319 -£27041 FTE

£19819 - £22037 Actual (12 months)

35 hours per week term time only

Fixed Term 01/03/22 for 12 months

Nine Acres is a 'GOOD' School with an 'OUTSTANDING' EYFS provision–September 2017

Nine Acres Primary School is looking to appoint a Family Liaison Officer on a fixed term contract to cover a maternity leave period. This is an exciting opportunity to support our children and their families with challenging situations. The ideal candidate should be a passionate, qualified and committed professional who would enjoy providing support, advice and expertise to our school community. There is also an additional opportunity within the role to further support the safeguarding culture and children's emotional wellbeing in another local primary school two days per week.

You will be responsible for:

- working closely with staff on safeguarding and child protection matters, acting as first point of contact;
- understanding the assessment process for providing early help and intervention;
- responding appropriately to disclosures or concerns, following due protocol;
- conducting staff and volunteer inductions;
- keeping accurate and detailed records securely and liaising with multi-agencies as appropriate;
- working both on your own initiative, as well as part of a supportive team;
- following up on the safeguarding culture of the school/schools

Visits to the school are encouraged and most welcome; tours available with Mrs Dyer, Headteacher.

Our school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share in this commitment.

For further information please email, or visit our School's website to download an application pack. :

www.nineacrespri.iow.sch.uk

Email: office@nineacrespri.co.uk

Closing date: noon 21st January 2022

Tel: 01983 522984

South View, Newport PO30 1QP